

Visayas State University

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Office of the President

31 January 2011

MEMORANDUM NO. 98 Series of 2011

T O: Engr. Celso F. Gumaod

R E: Designation as Head, Security Office

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Security Office effective February 1, 2011 until December 31, 2011 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

JOSE L. BACUSMO President

CC:

OVPAA OVPAF

OVPPRG

OVPRE OUS

Deans

Directors

ODF/Budget

ODAHRD

Security Office

IASO

PRPEO

Accounting

COA

Cash

Records

File