



13 February 2024

MEMORANDUM CIRCULAR NO. 27
Series of 2024

T O: All Concerned

R E: Working Committees for the Public Forum on February 16, 2024

The entire VSU community is eager to hear and learn more about the three candidates who will vie for the position of Chief Steward of the University this year. The highly anticipated Public Forum will be held on **Friday, February 16, 2024 at 8:00AM in the RDE Hall.**

To ensure the success of the activity, you are hereby designated to compose the attached working committees. The Committee Chairpersons are advised to meet with their respective groups to plan their course of action relative to their assignment.

Please be guided accordingly.

DANIEL LESLIE S. TAN
OIC-President

WORKING COMMITTEE

The Search for the next VSU President Public Forum

STEERING COMMITTEE

Chairperson Dr. Daniel Leslie S. Tan
 Members Dr. Edgardo E. Tulin
 Dr. Beatriz S. Belonias
 Dr. Aleli A. Villocino
 Dr. Dilberto O. Ferraren
 Dr. Guiraldo C. Fernandez Jr.
 Dr. Allen Glennie P. Lambert

USHERING OF GUESTS AND ATTENDEES

Chairman Dr. Nancy D. Abunda
 Co-Chair Dr. Charis L. Rivera
 Members Ms. Mary Ann Cobico
 Ms. Sheena Eunice Tabudlong
 Mr. Raymund Igcasama
 Mr. Christian Bacolod

VENUE PREPARATION AND DECORATION

Chairperson Mr. Roden D. Troyo
 Co-Chair Mr. Mervyn Loreto
 Members Mr. Sandro Israel

FOOD/SNACKS PREPARATION FOR GUESTS

Chairperson Ms. Arrah Mae Godoy
 Co-Chair Ms. Vivian Balbarino
 Members Mr. Alexander Cabral
 VSU Guest House and Pavilion
 Personnel

LIGHTS, SOUNDS, TRANSPORTATION AND OTHER LOGISTICS

BACK-UP POWER SUPPLY (GENERATOR)

Chairperson Engr. Marlon G. Burlas
 Co-Chair(Lights) Engr. Clint Sarvida
 Co-Chair(Sounds) Mr. Claudio Ababat
 Co-Chair(Transportation) Mr. Vincent Paul
 Asilom

ACCOMMODATION

Chairperson Dr. Allen Glennie P. Lambert
 Co-Chair: Ms. Marjorie Escuadra
 Members Apartelle/Hostel Staff
 Selected DTHM students

Members Engr. Eric Sajulga
 VSU Drivers
 PPO/Power Plant Laborers

MARSHALLS

Chairperson Mr. Reyamar Oria
 Members Mr. John Saladaga
 Mr. Anthony Lambert

DOCUMENTATION/PHOTOGRAPHY/PUBLICITY

Chairperson Dr. Ulderico B. Alviola
 (Newsgathering/Publication)
 Broadcast Dr. Rotacio P. Gravoso
 Dr. Christina C. Gabrillo
 DYDC Technical Staff
 DECSO

PEACE AND ORDER

Chairperson Dr. Julius V. Abela
 Members VSU Security Force

Graphic Design UIMC Staff
 News Media Publicity and
 Photography/Live Stream: Mr. Norman O. Villas
 UIMC
 Videography Mr. Genaro G. Godoy
 Tarpaulin Preparation UIMC Staff
 Tarpaulin Installation & Restoration
 Engr. Mario Lilio P. Valenzona
 Engr. Marlon G. Burlas
 Mr. Leopoldo P. Igot
 PPO Laborers