



Visayas State University

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu-visca.edu.ph

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T O: All Concerned

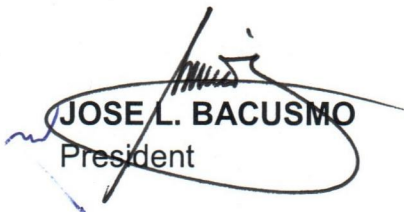
R E: Working Committees for the 2010 Baybay Fiesta Celebration

In order to ensure the success of the different festivities of the month-long Baybay Fiesta on December 1-31, 2010, the 2010 Baybay Fiesta Executive Committee has organized the different working committees to take charge of the different functions (please see attachment).

Moreover, the **Chairpersons** and **Co-Chairpersons** of the different committees are requested to attend the meeting on **October 19, 2010 (9am)** at the **Center for Continuing Education (CCE) 2nd Flr., VSU, Visca, Baybay, Leyte**. The following matters will be discussed:

- Month-long schedule of the Fiesta Celebration 2010
- Updates on the different committees
- Budget requirements of each committee
- Other matters

Your utmost cooperation is enjoined.


JOSE L. BACUSMO
President

Working Committees of the Baybay Fiesta 2010

Name of Committee	Chairperson/Co-	Function
Executive Chairman	Visayas State University Dr. Jose L. Bacusmo – President	<ul style="list-style-type: none"> • Manage the overall activities of the Fiesta • Closely coordinate with the local officials and the church
Executive Vice Chairman- Religious Affairs	Chairperson: Msgr. Antonio Gaviola Members: Fr. Dioscoro Rasonabe Fr. Zhed Hatud	<ul style="list-style-type: none"> • Responsible in scheduling and coordinating the religious activities
Executive Vice Chairman- Civic Affairs	Dr. Roberto C. Guarte Prof. Alan B. Loreto	<ul style="list-style-type: none"> • Oversee the various civic activities • Responsible in scheduling the activities in coordination with the Secretary Committee • Scrutinize the Budget of each activity in coordination with the Treasurer, Auditor and Secretary • Assist the Executive Chairman
Treasurer	Ms. Erlinda Esguerra	<ul style="list-style-type: none"> • Account and disburse money for the activities
Auditor	Chairperson: Ms. Roberta C. Lemos Member: Ms. Anita G. Godoy	<ul style="list-style-type: none"> • Audit and report all financial transactions of the Fiesta
Secretary and Nightly Socials Coordination	Chairperson: Mr. Amelito V. Borneo Members: Ms. Elizabeth Baquerfo Ms. Verulina Fernandez	<ul style="list-style-type: none"> • Attend all meetings of the committee and sub-committee • Update the Executive Chairman and the Vice Chairman approved matters of the committee meetings
Marketing and Promotions	Chairperson: Dr. Lourdes B. Cano Members: Ms. Paquit Austero Ms. Ma. Cristina U. Ramirez Prof. Rufina F. Capuno Ms. Adelina O. Carreno Ms. Luzvisminda A. Ternura Dr. Lolito C. Bestil Engr. Alex P. Tulin Ms. Avril Adrienne B. De Guzman Mr. Ulderico B. Alviola Mr. Jude Nonie A. Sales	<ul style="list-style-type: none"> • In-charge in generating resource for the Fiesta activities • Develop a marketing package for the Fiesta to include the following; advertisement in the Souvenir Program, preferred seats during the Presentation Night of the Candidates, VSU Night and other important events related to the Fiesta
Souvenir Program	Chairperson: Mr. Daniel M. Tudtud, Jr. Members: Ms. Elvira B. Gorre Ms. Antonietta D. Israel Ms. Vivian V. Balbarino Mr. Onofre M. Betonio, Jr.	<ul style="list-style-type: none"> • In-charge in soliciting messages, writing articles, layouting and printing of the Souvenir Program • Closely coordinate with the Marketing and Promotions Committee with regards to advertisers.

Publicity and Documentation	<p>Chairperson: Dr. Wolfreda T. Alesna</p> <p>Members:</p> <p>Ms. Marissa Cano Dr. Rotacio Gravoso Mr. Anti Tomada Mr. Nello Roa IV Mr. Ulderico Alviola Mr. Genaro Godoy</p>	<ul style="list-style-type: none"> • Ensure that enough documentation of each activity will be done especially the Presentation Night, Coronation Night, Sports events, etc • In-charge of the publicity of the Ms. Baybay candidates both in the cable channel and Facebook • Streamers
Street Decor, Arches and Fiesta Greetings Streamers	<p>Chairperson: Engr. Lut Baclean</p> <p>Member: Ms. Ivy Ann F. Mojado</p>	<ul style="list-style-type: none"> • Request all companies and institutions to put-up arches and the zones to set-up decors
Sanitation, Clean and Green, Christmas Street Lighting Competition	<p>Chairperson: Dr. Margie Rubio</p> <p>Co-chairperson: Dr. Evelyn M. Guinocor</p> <p>Members:</p> <p>RHU I and RHU II Personnel Baybay Market Personnel Solid Waste Management Barangay Officials BTIPO Personnel</p>	<ul style="list-style-type: none"> • Initiate campaign to the different zones for clean-up and sanitation of their respective areas • Coordinate with various groups/agencies to ensure that the wet market, terminal and other conspicuous places are clean and sanitary
Physical Arrangements	<p>Chairperson: Engr. Jose P. Fernandez</p> <p>Members: Baybay LGU GSO Staff</p>	<ul style="list-style-type: none"> • Responsible in cleaning the gym before and after the activities including the toilets and the surrounding area of the gym • Provides tables and chairs during events as needed • Clean the Children and Rizal Parks and the Veterans Plaza every day
Plaza Clean-up	<p>Chairperson: Engr. Alex Tulin</p> <p>Members: Hired JO's</p>	<ul style="list-style-type: none"> • Organize a task force whose primary responsibility is to maintain the cleanliness of the plaza throughout the day
Medics	<p>Chairperson: Dr. Marieta Gariando</p> <p>Members: WLPH Doctors and Personnel</p>	<ul style="list-style-type: none"> • Provide medical personnel during sporting events(e.g. Motocross, Off-road, etc), Binaybayon Festival, Dulang Pinoy/Hudyaka,
Agro-Industrial Fair	<p>Chairperson: Dr. Othello B. Capuno</p> <p>Members:</p> <p>Dr. Milagros Bales Ms. Ellen P. Siddiqui DA Personnel</p>	<ul style="list-style-type: none"> • Plan and put-up an agro fair in Baybay • Initiate the Search for Outstanding Farmers of Baybay

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Binaybayon Festival	<p>Chairperson: Ms. Josie G. Duterte Co-Chairperson: Mr. Jude Nonie Sales Members:</p> <p>Ms. Thelma C. Zafra Mr. Michael Diaz Ms. Joann Cerna Mr. Ildebrando Buot Mr. Crisanto Escasinas Engr. Jose Fernandez BTIPO staff</p>	<ul style="list-style-type: none"> Organize the Binaybayon Festival
<p>Miss Baybay 2010 Beauty Contest</p> <ul style="list-style-type: none"> Float & Stage Decoration Hall Preparation Snacks & Beverage – Presidential Table Coronation Program Reception and Ushering Table Reservation Lights and Sound 	<p>Chairperson: Ms. Rosalina C. Mondal Co-Chairpersons: Ms. Thelma C. Zafra Mr. Jude Nonie Sales</p> <p>Chairperson: Arch. Pauline Perez Prof. Jude Nonie Sales Members: Mr. Elmer Alao, Mr. Carlos Quero Prof. Mario Baliad, Mr. Patrick Postrero</p> <p>Chairperson: Engr. Nestor M. Israel Members: Baybay LGU GSO staff VSU GSO staff</p> <p>Chairperson: Dr. Eunice Beray Members: HRTM students</p> <p>Chairperson: Ms. Thelma C. Zafra Members: Mr. Jude Nonie Sales Ms. Monique Mascariñas</p> <p>Chairpersons: Ms. Honey Sofia V. Colis Ms. Mitzi Loreto-Ocañada Members: Ms. Ritchell Marie B. Villamor Dr. Ma. Juliet C. Ceniza Mr. Randy Omega</p> <p>Chairperson: Dr. Julieta R. Roa Members: Ms. Honey Sofia V. Colis Dr. Lourdes Cano Ms. Erlinda Edon Ms. Julita Espina Ms. Nena Arradaza</p> <p>Chairperson: Members: Engr. Nestor M. Israel Engr. Apolonio Encierto Mr. Lando Llagas</p>	<ul style="list-style-type: none"> Plan and organize the Miss Baybay Beauty Contest, Canvassing, Formal Presentation of Candidates, Coronation Night and all related activities

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Sports Activities	Chairperson: Prof. Aleli A. Villocino Co-Chairpersons: Prof. Vicente Antipaso Mr. Ric C. Nanggan Members: IHK faculty and staff	<ul style="list-style-type: none"> • Plan the sporting events to include; agreed rules and regulations to follow for each game, budget, schedules, etc
Daygon Contest	Chairperson: Engr. Dennis Antonio Varron Members: Ms. Undag Mr. Boy Arotcha Engr. Alan B. Loreto	<ul style="list-style-type: none"> • Organize the Daygon Festival for the elementary level.
Legal Counsel	Chairperson: Atty. Ernesto M. Butawan Members: Judge Marifen V. Militante Atty. Gloriosa C. Guinocor	<ul style="list-style-type: none"> • Provide assistance on any legal matters that the committee needs.
Traffic, Parade and Motorcade	Chairperson: Mr. Ivor Andrew F. Mojado Members: Baybay Traffic Enforcers	<ul style="list-style-type: none"> • In-charge in the traffic management during festivities • Ensure smooth flow of parade and motorcade.
Safety and Security	Chairperson: P/Supt. Carlito Gallardo Members: Baybay PNP	<ul style="list-style-type: none"> • Maintaining law and order during the festivities. • Provide