

OFFICE OF THE PRESIDENT

February 17, 1988

MEMORANDUM No. 21
Series of 1988

T O: All Concerned

SUBJECT: Revised Policies and Guidelines
for Varsity Financial Assistance

For the information and guidance of all concerned, the following policies and guidelines are hereby promulgated for the implementation of the Varsity Financial Assistance.

1. Qualification for Varsity Financial Assistance:
 - a. Must be a bonafide student of ViSCA.
 - b. Must have enrolled in ViSCA for at least one semester and have undergone a series of try-outs before joining the Varsity team.
 - c. Must be physically fit as duly certified by the College Physician to join the Varsity Team.
 - d. Must carry at least 15 credit units as full load or as prescribed by the course.
 - e. Must not have more than one failing grade during the immediate preceding term.
 - f. Must refrain from smoking and drinking hard drinks while a member of the team.
 - g. Must observe proper decorum, (propriety and decency of words, dress and conduct) either in quarters or in the field.
 - h. Must be punctual in practices, games and other activities required of an athlete. Tardiness and absences without valid reasons will be ground for disciplinary action.
 - i. Must obtain personal permission from coaches, trainer/chaperons when going out of quarter during athletic competitions.
 - j. Must take good care of the uniform received from the Physical Education department and must not loan, give or rent the same to any individuals and must wear them during official games, practices or other activities as specified by the coach, trainer or Physical Education department staff, otherwise, the uniform will be confiscated from the wearer.
 - k. Must not play in any league or athletic competition not sanctioned by the coach/trainer and with due approval of the head of the Physical Education department.


1. Must clear problems if any, concerning Varsity Athletics directly with the coach or head of the Physical Education department.
- m. Must bring to the attention of the Varsity officials matters concerning Varsity athletics for proper action.
- n. Must exercise self-discipline and comply with the rules and regulations set by the Athletic Board for Varsity athletes.
- o. Must follow and perform other assignments as may be given by the coach, other Varsity officials, and head of the Physical Education department.

Non-compliance or infraction of the above-stated rules and regulations shall be ground for suspension for membership in the Varsity Team or cancellation of the Financial Assistance as may be decided by the Athletic Board.

2. Students who will qualify for the Varsity Financial Assistance shall be entitled to the following privileges:
 - a. Free comprehensive fees.
 - b. Free playing uniforms.
 - c. Allowances during the meets.
 - d. Exemption from Physical Education classes if enrolled.
3. Freshmen & transferees who will pass the series of try-outs will be considered undertrainees for one semester & shall have the following privileges:
 - a. Exemption from Physical Education classes if enrolled.
 - b. Attendance to regional meets with free meals & lodging.

Exceptions to the above guidelines shall be subject to the approval of the Athletic Board.

Please be guided accordingly.


M. R. VILLANUEVA
President

cc:
Vice Pres. for Administration
Vice Pres. for Academic Affairs
ODI
OSA
Registrar
Department Heads
Varsity Coaches
Auditor
Varsity Athletes
File