



# Visayas State University

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## Office of the President

29 September 2010

**MEMORANDUM NO. 240**

Series of 2010

**T O: All Concerned**

**R E: Working Committees for the Culmination Program of the Civil Service Month**

The following committees are hereby created to make the Culmination Program of the Civil Service Month celebration successful:

**1. Over-all Coordination:**

Dr. Roberto C. Guarte	- Chairperson
Dr. Lourdes B. Cano	- Vice-Chairperson
Ms. Teresita L. Quiñanola	- Member
Ms. Ma. Cristina U. Ramirez	- Member

**2. In-Charge for the Attendance:**

***For Faculty Members:***

Dr. Oscar B. Posas	- Chairperson
Ms. Erlinda Valenzona	- Member
Ms. Lorna Abamo	- Member

***For Administrative Staff:***

Dr. Roberto C. Guarte	- Chairperson
Mr. Simeon P. Sedrome	- Member

**3. Venue Preparation Including Sounds & Other Facilities at the Gym and Oval (LCD projector and screen at Gym)**

Prof. Aleli A. Villocino	- Chairperson
Mr. Legario Ramos	- Member
All IHK Faculty & Staff	- Members

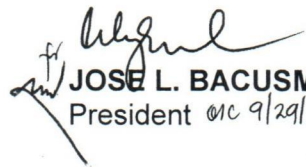
**4. Purchase of tokens, etc.**

Engr. Alex P. Tulin	- Chairperson
All SPMO Staff	- Members

5. **Documentation:**
  - Mr. Jesus Freddy Baldos - Chairperson
  - Mr. Ulderico Alviola - Member
6. **Program & Certificates:**
  - Ms. Teresita L. Quiñanola - Chairperson
  - Ms. Connel Antipaso - Member
7. **Raffle Tickets:**
  - Mr. Simeon Sedrome - Chairperson
  - Ms. Graciana Managbanag - Member
8. **Hataw:**
  - Ms. Mary Jean Sapan - Chairperson
  - Mr. Leonel Abarquez - Member
  - PE Majors - Members
9. **Judges for the Special Awards during Parade & Hataw:**
  - Prof. Thelma C. Zafra - Chairperson
  - Prof. Vicente Antipaso - Member
  - Mr. Jovel Aberilla - Member
10. **Reception of CSC Guests:**
  - Dr. Lourdes B. Cano - Chairperson
  - Ms. Norma V. Cala - Member
11. **Token & Certificate of Appreciation:**
  - Ms. Connel Antipaso - Chairperson
  - Ms. Fe Remedios Diaz - Member

Dr. Guarte is requested to meet with the committee Chairpersons for proper planning and coordination.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President MC 9/29/10