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STATE UNIVERSITY

OFFICE OF THE  
**PRESIDENT**



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**Memorandum No. 953**  
Series of 2024

**TO: All Vice Presidents  
All Chancellors**

**RE: LSU-AdPA Officers and Committee Chairpersons for 2024–2026**

**FROM: DR. PROSE IVY G. YEPES**  
University President

*for and on behalf of:*

  
**DR. MOISES NEIL V. SERIÑO**  
OIC/VPPRGAS

**DATE: December 9, 2024**

This office acknowledges receipt of **LSU-AdPA Resolution No. 24-001**, which formalizes the designation of officers and committee chairpersons for the term 2024–2026.

For your reference, please find the resolution attached to this memorandum. You are requested to review the document and undertake the necessary dissemination and actions to support LSU-AdPA's leadership and initiatives during their term.

For your information and usual support.

cc: LSU-AdPA Officers

**OFFICE OF THE PRESIDENT**

2/F Administration Building, Visayas State University  
PQWW+RJM, Baybay City, Leyte, Philippines 6521  
Email: op@vsu.edu.ph | Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)  
Phone: +63 53 565 0600 Local 1000





LSU-Administrative Personnel Association  
VSU, Baybay City, Leyte

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November 27, 2024

**DR. PROSE IVY G. YEPES**  
VSU President

Dear Dr. Yepes:

Warm greetings!

I am pleased to inform you of the newly elected officers and committee chairpersons of the LSU-Administrative Personnel Association (LSU-AdPA) for the term 2024-2026. Their formal designation has been outlined in the attached Board Resolution 24-001.

For your information and reference, the resolution includes the details of the new leadership, which took effect immediately upon approval. To facilitate transparency and collaboration, I respectfully request that this information be disseminated to the rest of the members of the Management Committee in the university for their information and reference.

Should you need additional details regarding this matter, please do not hesitate to let us know through Mr. Mike Laurence Lumen, Secretary.

Thank you for your attention, and I look forward to your continued support in fostering a harmonious and productive relationship among the administrative personnel of VSU.

Best regards,

  
**QUEEN EVER Y. ATUPAN**  
Chairperson, LSU-AdPA



LSU-Administrative Personnel Association  
VSU, Baybay City, Leyte

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RESOLUTION NO. 24-001

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**FORMALIZING THE DESIGNATION of LSU-AdPA OFFICERS AND  
COMMITTEE CHAIRPERSONS FOR THE TERM 2024-2026**

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WHEREAS, the Leyte State University-Administrative Personnel Association (LSU-AdPA) serves as the sole and exclusive negotiating agent for rank-and-file administrative personnel of the Visayas State University, ensuring the welfare and representation of its members;

WHEREAS, the LSU-AdPA Board of Directors has duly elected and appointed its officers and committee chairpersons for the term 2024-2026 on November 21, 2024 in accordance with its constitution and by-laws;

WHEREAS, the LSU-AdPA recognizes the importance of defining leadership roles to effectively address the concerns and promote the interests of its members;

NOW, THEREFORE, BE IT RESOLVED, as it is hereby resolved, that the following officers and committee chairpersons are formally designated for the LSU-AdPA term 2024-2026:

**OFFICERS:**

- Chairman: Ms. Queen-ever Y. Atupan
- Vice Chairman: Dr. Christello Venus F. Capuno
- Secretary: Mr. Mike Laurence V. Lumen
- Assistant Secretary: Ms. Christie Cyrene T. Taay
- Treasurer: Ms. Michelle A. Borleo
- Assistant Treasurer: Ms. Gilda P. Nayre
- Auditor: Ms. Alicia M. Flores

**COMMITTEES AND COMMITTEE CHAIRPERSONS:**

- Committee on Education and Research: Ms. Maria Verjie Q. Subere
- Committee on Public Information and Liaison: Engr. Nilo L. Leoma
- Committee on Organization and Membership: Ms. Miriam M. De la Torre
- Committee on Finance: Ms. Louella C. Ampac
- Committee on Grievance: Ms. Christie Cyrene T. Taay

RESOLVED FURTHER, that these officers and committee chairpersons shall perform their roles and responsibilities in accordance with the LSU-AdPA's Constitution and By-Laws, ensuring the best interests of the organization and its members;

RESOLVED FINALLY, that copies of this resolution be furnished to all concerned parties, including the VSU-Credit Cooperative (VSU-CC), VSU administration, and other relevant offices for their information and reference.




LSU-Administrative Personnel Association  
VSU, Baybay City, Leyte


IN WITNESS WHEREOF, we hereby affix our signatures this 26th day of NOV 2024 at Visayas State University, Baybay City, Leyte.

  
QUEEN-EVER Y. ATUPAN  
Chairperson


  
CHRISTELLE VENUS F. CAPUNO  
Vice Chairperson


  
MIKE LAURENCE V. LUMEN  
Secretary


  
CHRISTIE CYRENE T. TAUY  
Assistant Secretary and Chairperson,  
Committee on Grievance


  
MICHELLE A. BORLEO  
Treasurer

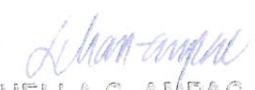
  
GILDA E. NAIRE  
Assistant Treasurer

  
ALICIA M. FLORES  
Auditor

  
MARIA VERJIE G. SUBERE  
Chairperson, Committee on Education  
and Research

  
NILO L. LEORNA  
Chairperson, Committee on  
Public Information and Liaison

  
MIRIAM M. DE LA TORRE  
Chairperson, Committee on Organization  
and Membership

  
LOUELLA C. AMPAC  
Chairperson, Committee on  
Finance

cc: VSU President  
VSU Vice Presidents  
VSU Chancellors