



Visayas State University

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Office of the President

26 January 2012

MEMORANDUM CIRCULAR NO. 2
Series of 2012

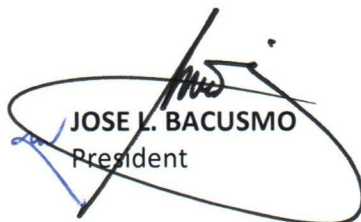
T O: All Concerned

R E: Working Committees for the 10th Year Anniversary Celebration of CAC

The Culture and Arts Center (CAC) will celebrate its 10th Year Anniversary in February 2012. It is a month long celebration with the theme "***Advancing Local Creativity in the Arts***". To ensure a smooth and successful conduct of this activity, the attached working committees are hereby created.

Furthermore, all Chairpersons and Co-Chairpersons are requested to attend a meeting on January 31, 2012, 4:00 p.m. at the IHK Conference Room to discuss their respective committee assignments.

Your usual support and cooperation is enjoined.


JOSE L. BACUSMO
President

Working Committees CAC 10th Year Anniversary Celebration
February 3 – March 2, 2012

Steering:

Chairperson: Dr. Jose L. Bacusmo
Co-Chairpersons: Dr. Edgardo E. Tulin
Dr. Roberto C. Guarte
Dr. Oscar B. Posas
Members: Ms. Roberta C. Lemos
Prof. Thelma C. Zafra

Peace and Order in All Activities:

Chairperson: Engr. Celso F. Gunaod
Co-Chairperson: Mr. Venerando Jose
Members: VSU Security Force

PRODUCTION STAFF

Sound Systems and Lights in All Activities:

Chairperson: Engr. Apolonio M. Encierto
Co-Chairperson: Prof. Manolo B. Loreto, Jr.
Members: VSU Utilities Division Staff

Producer: VSU Culture and the Arts Center (CAC)

Production Chairmen:

- Visual Arts Guild: Prof. Jude Nonie Sales
- Student Choral Ensemble: Mr. Jesus Freddy M. Baldos
- String Ensemble: Mr. Joselle Cayetano
- Folkloric Dance Troupe: Prof. Thelma Zafra
- Theater Guild: Ms. Adelina O. Carreno

Venue Preparation, Arrangement and Demolition in All Activities:

Chairperson: Prof. Mario Baliad
Members: Landscaping Personnel
Waste Management Personnel

Choir Master: Mr. Jesus Freddy Baldos
String Ensemble Conductor: Mr. Joselle Cayetano
Dance Troupe Director: Prof. Thelma Zafra
Dance Choreographer: Mr. Jovel Aberilla
Dance Master: Mr. Lomel Abarquez
Technical Assistants: Engr. Apolonio Encierto
Sound Technician: Ms. Carmela A. Yamada
Video Director: Mr. Jed Asaph Cortes

Stage Decoration/Preparation in All Activities:

Chairperson: Prof. Jude Nonie Sales
Members: BANAAG Artists

Documentation in All Activities:

Photographers: Ms. Marissa Cano
Ms. Sheila Marie Lemos

Usherettes in All Activities:

Chairperson: Mr. Randy Omega
Members: Selected HRTM Students (SHOTS)

Video Coverage: Mr. Genaro Godoy

Awards:

Chairperson: Prof. Thelma C. Zafra
Co-Chairperson: Dr. Annie Gravoso
Member: Ms. Evelyn T. Bestil

House Managers: Ms. Rosela T. Bandalan
Dr. Annie Gravoso
Prof. Manolo B. Loreto, Jr.

Snacks:

Chairperson: Ms. Rosela T. Bandalan
Co-Chairperson: Ms. Alicia F. Andrade
Members: Selected HRTM Students

Program:

Section Heads:
- Visual Arts: Prof. Jude Nonie Sales
- Music: Mr. Jesus Freddy Baldos
Mr. Joselle Cayetano
- Dance: Prof. Thelma C. Zafra
- Theater: Ms. Adelina Carreno
- Recognition: Mr. Jesus Freddy Baldos

Ticket and Logistics: (Theater)

Chairperson: Ms. Adelina O. Carreno
Co-Chairperson: Ms. Carmela A. Yamada
Members: Ms. Jennifer E. Ando
Mr. Eddie Israel
Ms. Ana Patrice Sedigo

Tent (Opening Program):

Chairperson: Mr. Remegio Sanico
Members: VSU Landscaping Personnel

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CULTURE AND THE ARTS CENTER
Visayas State University
Visca, Baybay City, Leyte

January 25, 2012

Dr. Jose L. Bacusmo
President
Visayas State University
Visca, Baybay City, Leyte

TO: ~~INBOX~~ M.
Pls. prepare one.
Thanks.



Dear Dr. Bacusmo:

Warm Greetings!

The Culture and the Arts Center (CAC) will be celebrating its 10th year anniversary in February 2012. In connection to this, CAC will hold a month long celebration with the theme "Advancing Local Creativity in the Arts".

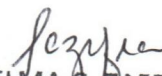
Attached is the list of working committees of the said activity. I would like to request your office to issue a memorandum for this activity to ensure a smooth and successful anniversary celebration.

There will be a meeting for all chairpersons and co-chairpersons on January 31, 2012 at 4:00 p.m. at the IHK Conference Room to plan out their respective committee assignments.

I am looking forward for the approval of this request.

Thank you very much.

Very truly yours,


THELMA C. ZAFRA
Head, CAC

CULTURE AND THE ARTS CENTER
Visayas State University
Visca, Baybay City, Leyte

Theme: ADVANCING "LOCAL CREATIVITY IN THE ARTS"
CAC 10th YEAR ANNIVERSARY CELEBRATION
February 3 – March 2, 2012

WORKING COMMITTEES

STEERING:

Chairperson: Dr. Jose L. Bacusmo
Co-chairperson: Dr. Edgardo E. Tulin
Dr. Roberto C. Guarate
Dr. Oscar B. Posas
Members: Ms. Roberta C. Lemos
Prof. Thelma C. Zafra

SNACKS:

Chairperson: Ms. Rosela T. Bandalan
Co-chairperson: Ms. Alice Andrade
Members: Selected HRTM Students

SOUND SYSTEMS AND LIGHTS IN ALL ACTIVITIES:

Chairperson: Engr. Apolonio M. Encierto
Co-chairperson: Prof. Manolo B. Loreto, Jr.
Members: VSU Utilities Division Staff

PROGRAM:

Section Heads:

- Visual Arts: Prof. Jude Nonie Sales
- Music: Mr. Jesus Freddy Baldos
Mr. Joselle Cayetano
- Dance: Prof. Thelma C. Zafra
- Theater: Ms. Adelina Carreno
- Recognition: Mr. Jesus Freddy Baldos

VENUE PREPARATION, ARRANGEMENT AND
DEMOLITION IN ALL ACTIVITIES:

Chairperson: Prof. Mario Baliad
Members: Landscaping Personnel
Waste Management Personnel

TICKET AND LOGISTICS: (Theater)

Chairperson: Ms. Adelina O. Carreno
Co-chairperson: Ms. Carmela A. Yamada
Members: Ms. Jennifer E. Ando
Mr. Eddie Israel
Ms. Ana Patrice Sedigo

STAGE DECORATION/PREPARATION
IN ALL ACTIVITIES:

Chairperson: Prof. Jude Nonie Sales
Members: BANAAG Artists

USHERETTES IN ALL ACTIVITIES:

Chairperson: Mr. Randy Omega
Members: Selected HRTM Students (SHOTS)

TENT (Opening program):

Chairperson: Mr. Remegio Sanico
Members: VSU Landscaping Personnel

AWARDS:

Chairperson: Prof. Thelma C. Zafra
Co-chairperson: Dr. Annie Gravoso
Member: Ms. Evelyn T. Bestil

PEACE AND ORDER IN ALL ACTIVITIES:

Chairperson: Engr. Celso Gumaod
Co-chairperson: Mr. Venerando Jose
Members: VSU Security Force

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