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November 6, 1992

MEMORANDUM NO. 97
Series of 1992

T O: Ms. Teresita L. Quiñanola

R E: Exchange of Plantilla Positions

In the exigency of the service, please effect immediately the exchange of plantilla positions between the Manila Office and the Cebu Office by assigning the Buyer position currently assigned to VMO to the Cebu Office in exchange for a Secretary position from the latter.

For compliance.

M. R. Villanueva
M. R. VILLANUEVA
President

cc: Dr. L.L. Manalo
Mr. E.L. Dequito
Mr. A.C. Arradaza
Prof. C.D. Villanueva