

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

186

OFFICE OF THE PRESIDENT

December 18, 1990

MEMORANDUM NO. 195  
Series of 1990

T O: All Department/Office Heads and Center Directors


R E: Hourly Rate for Allowance of Student Labor

Please be informed that the hourly rate for student labor is increased to ₱3.85 per hour retroactive <sup>to</sup> January 1, 1990 pursuant to National Compensation Circular No. 64 dated September 1, 1990, subject, however, to availability of funds for the purpose.

The Accounting Office is now computing the differential based on actual services rendered as reflected in their records for obligation purposes only in order to beat the deadline for closing the books of accounts. The preparation of claims shall be initiated in the departments/offices/centers concerned.

In this connection, you are hereby advised to submit the payrolls together with the copy of the Daily Time Record for the dates covered by the claims before the year ends.

For compliance.

  
M. R. VILLANUEVA  
President