



15 August 2016

MEMORANDUM NO. 196
Series of 2016

**T O: Concerned Task Force Committee Members for Institutional Accreditation
(2nd Round)**

R E: Writeshop – AACCUP Institutional Accreditation (2nd Round)

You are requested to participate in a 2-day Writeshop on the preparation of the Institutional Profile, a requirement for Institutional Accreditation. The Writeshop will be on August 30-31, 2016 at the 1st Floor CCE Bldg.

The main objective of the writeshop is to improve/enhance the preparation of the Institutional Portfolio based on the collected supporting documents per parameter as indicated in the Outcomes Based Survey Instrument for Institutional Accreditation. It was decided during the August 2, 2016 meeting that the Chairperson, Co-Chairperson and one Member from each Task Force should attend the Writeshop.

Each Task Force Committee is required to bring the following:

1. Copy of the draft of Institutional Portfolio of your assigned area
2. Copy of the Survey Instrument
3. Identified supporting documents per area as identified during the workshop on Institutional Accreditation last May 2016
4. Laptop

Lunch and snacks will be served during the 2-day writeshop.

Your personal presence and punctuality will be highly appreciated.


EDGARDO E. TULIN

 President

TASK FORCE COMMITTEE FOR INSTITUTIONAL ACCREDITATION (Round 2)

The following Chairpersons, Co-Chairpersons and Members of each task force should attend the 2-day writeshop on August 30-31, 2016 as agreed during the August 2, 2016 meeting. (The JO per area may or may not attend).

Task Force Committee	Concerned Faculty/Staff	Responsibility
Area 1 Governance and Management	Dr. Remberto A. Patindol Prof. Daniel M. Tudtud, Jr. Ms. Louella C. Ampac Ms. Jessamine Ecleo	Chairperson Co-Chairperson Member Member
Area 2 Teaching, Learning and Evaluation	Dr. Beatriz S. Belonias Prof. Jesusito L. Lim Ms. Lorna Abamo	Chairperson Co-Chairperson Member
Area 3 Faculty and Staff	Dr. Lourdes B. Cano Ms. Teresita L. Quiñanola Ms. Ma. Fe Gayanilo	Chairperson Co-Chairperson Member
Area 4 Research	Dr. Othello B. Capuno Prof. Rosa Ophelia D. Velarde Ms. Ma. Verjie Subere Dr. Victor Asio	Chairperson Co-Chairperson Co-Chairperson Member
Area 5 Extension, Consultancy and Linkages	Prof. Efren B. Saz Dr. Ma. Juliet C. Ceniza Dr. Rommel B. Armecin	Chairperson Co-Chairperson Member
Area 6 Support to Students	Prof. Manolo B. Loreto, Jr. Dr. Aleli A. Villocino Ms. Marwen Castañeda	Chairperson Co-Chairperson Member
Area 8 Infrastructures and Other Learning Resources	Dr. Moises Neil Serioño Dr. Ulysses Cagasan Engr. Mario Lilio Valenzona Prof. Ed Allan Alcober	Chairperson Co-Chairperson Co-Chairperson Member
Area 9 Quality Assurance Culture	Dr. Editha G. Cagasan Dr. Lorina A. Galvez Dr. Suzette B. Lina	Chairperson Member Member
	Ms. Sarah Ravelo Ms. Pamela Oraño Mr. Christopher Urate Ms. Connel D. Antipaso Dr. Lualhati M. Noriel	Facilitator Facilitator Facilitator Facilitator Coordinator