



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

14 May 2004

MEMORANDUM NO. <u>141</u> Series of 2004

T O: Ms. Michelle S. Igot

R E: Designation as Finance and Budget Officer, LSU-Isabel Campus

By virtue of the authority vested in me by the LSU Board of Regents and upon recommendation of the LSU-Isabel Campus Dean, Prof. Sergio G. Temporada, you are hereby designated Finance and Budget Officer effective immediately until May 15, 2005 or unless sooner terminated or revoked by higher authorities.

As Finance and Budget Officer, you are entitled to the privileges and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

cc:

Department Heads College Secretary Division Chief, ASD Division Chief, RDED Division Chief, AFSD OVPAA POLICY OVPAF COLLOW

File