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Office of the President

27 January 2015

MEMORANDUM CIRCULAR NO. 2


Series of 2015

T O: All College Deans, Department Heads and Professors/Instructors

R E: National SCUAA Olympics

The National State Colleges and Universities Athletics Association (SCUAA) Olympics will be held on February 8-15, 2015 to be hosted by Cagayan State University, Tuguegarao, Cagayan. There are selected varsity athletes who will participate in the said activity. It is requested that an Advance Midterm Examination for these varsity athletes will be on January 29 – February 3, 2015. In this connection, kindly facilitate the varsity athletes who will make an arrangement with their respective professors/instructors regarding this matter.

In addition, varsity athletes who will be leaving for Tuguegarao to participate for the National SCUAA will be excused from their classes on February 9-17, 2015.


f/ **JOSE L. BACUSMO**
President *alc 1/27/15*

Visayas State University
College of Education
INSTITUTE OF HUMAN KINETICS

January 27, 2015

DR. JOSE L. BACUSMO
President
Visayas State University

Thru: Dr. Edgardo E. Tulin
Vice-President for Instruction

Dear Dr. Bacusmo:

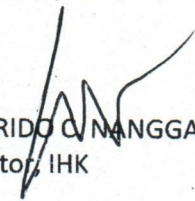
This is in reference to the office of the Institute of Human Kinetics request on the advance Midterm examination and excuse of classes of our Varsity athletes during the National SCUAA Olympics on February 8-15, 2015 in Tuguegarao. I would like to apologize for the typographical error on the letter request made.

Based on our previous request we would like to rectify the typographical error of the letter request of the Institute of Human Kinetics referred to the varsity athletes excuse of classes on February 9-17, 2015. February 9 is supposed to be February 4 since the delegation will be leaving on that date.

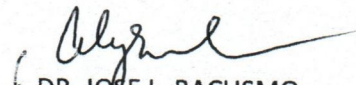
In view of this, I would like to ask to change the date from **February 9 to February 4, 2015** of our memorandum circular no 2 dated January 27, 2015.

Hoping for your kind consideration on this request.

Sincerely yours,


RICARIDO O. MANGGAN JR.
Director, IHK

Approved:


DR. JOSE L. BACUSMO
President *on 1/28/15*