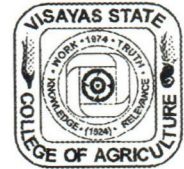


VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



28 July 2000

MEMORANDUM NO. 140

Series of 2000

T O: Engr. Nestor M. Israel
Engr. Apolonio M. Encierto
Ms. Jeanette B. Israel

R E: Inventory of Existing Fire Extinguishers and Other
Fire Safety Facilities of ViSCA Buildings

With Engr. Nestor Israel and Ms. Jeanette Israel as Secretary, please conduct an inventory as to the fire safety facilities of our buildings. The sufficiency of fire extinguishers should be ascertained and if there are deficiencies, a request should be immediately prepared for the purpose. Expire fire extinguishers should likewise be checked and replacement requested.

Please be guided accordingly.

PACIENCIA P. MILAN

President