

Office of the President

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1 December 2016

MEMORANDUM NO. <u>319</u> Series of 2016

T O: All Concerned

R E: Working Committees for the OBE Seminar Workshop

The University will hold the OBE Seminar Workshop on December 5, 2016 at the Convention Center. In view of this, the attached working committees are created for the smooth conduct of the seminar workshop. Dr. Beatriz S. Belonias is requested to meet all the Chairpersons on **December 2, 2016** at **9:00 am, OVPI Conference Room** to assess the preparation for this activity.

Your usual cooperation is enjoined.

EDGARDO E. TULIN

President

Working Committees for the OBE Seminar Workshop

December 5, 2016

Steering Committee:

Chairperson:

Dr. Edgardo E. Tulin

Vice Chairperson:

Dr. Beatriz S. Belonias Dr. Roberto C. Guarte

Program and Invitation:

Chairperson:

Ms. Connel D. Antipaso

Registration/Secretariat:

Chairperson:

Ms. Vanessa N. Wabina

Documentation and Preparation of Proceedings:

Chairperson:

Ms. Claudine Gica

Vice Chairperson:

Ms. Pauline S. Caintic

Members:

Ms. Maria Louella C. Tambis

Ms. Ella Lois T. Bestil Ms. Elmira Y. Bañoc Mr. Daryll Niño M. Bicoy Ms. Ma. Efrelli J. Cuadra Ms. Rhea J. Ogalesco Mr. Toni Marc Dargantes

Venue Preparation (including lay-out of backdrop):

Chairperson:

Ms. Lorna B. Abamo

Member:

Mr. Veronico Almeroda

Mr. Alfredo G. Florendo

Audio Visual Equipment/Sound System:

Chairperson:

Mr. Norman O. Villas

Member:

Mr. Jerome Godoy

Photo and Video Documentation:

Chairperson:

Ms. Sheila Marie C. Lemos

Member:

Mr. Genaro Godoy

Food and Snacks:

Chairperson:

Ms. Josefina M. Larrosa

Members:

Guest House/Pavilion Staff