



6 November 2017

MEMORANDUM CIRCULAR NO. 75

Series of 2017

**T O: All College Deans, Department/Unit Heads, Center/Institute Directors
Faculty and Students**

R E: 2017 Annual Academic Convocation

Please be informed that the 2017 Annual Academic Convocation will be on **November 13, 2017** at **3:00 p.m.** at the **University Gymnatorium**. All faculty are enjoined to bring their students to the gymnatorium after their classes to attend and listen to the State of the University Address (SUA) of the President. Also, all faculty are requested to refrain from travelling during this important occasion. In this regard, all regular classes shall be shortened as follows:

| | <u>Regular Time</u> | <u>Shortened Time</u> |
|-------------------|---------------------|-----------------------|
| Lecture | | |
| | 7:00 - 8:00 | 7:00 - 7:40 |
| | 8:00 - 9:00 | 7:40 - 8:20 |
| | 9:00 - 10:00 | 8:20 - 9:00 |
| | 10:00 - 11:00 | 9:00 - 9:40 |
| | 11:00 - 12:00 | 9:40 - 10:20 |
| | 12:00 - 1:00 | 10:20 - 11:00 |
| | 1:00 - 2:00 | 11:00 - 11:40 |
| | 2:00 - 3:00 | 11:40 - 12:20 |
| | <u>3:00 - 4:00</u> | <u>12:20 - 1:00</u> |
| | 4:00 - 5:00 | 1:00 - 1:40 |
| | 5:00 - 6:00 | 1:40 - 2:20 |
| | 6:00 - 7:00 | 2:20 - 3:00 |
| or | | |
| | 7:00 - 8:30 | 7:00 - 8:00 |
| | 8:30 - 10:00 | 8:00 - 9:00 |
| | 10:00 - 11:30 | 9:00 - 10:00 |
| | 11:30 - 1:00 | 10:00 - 11:00 |
| | 1:00 - 2:30 | 11:00 - 12:00 |
| | <u>2:30 - 4:00</u> | <u>12:00 - 1:00</u> |
| | 4:00 - 5:30 | 1:00 - 2:00 |
| | 5:30 - 7:00 | 2:00 - 3:00 |
| Laboratory | | |
| | 7:00 - 10:00 | 7:00 - 9:00 |
| | 10:00 - 1:00 | 9:00 - 11:00 |
| | <u>1:00 - 4:00</u> | <u>11:00 - 1:00</u> |
| | 4:00 - 7:00 | 1:00 - 3:00 |

For information and guidance.


EDGARDO E. TULIN
President