



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

Office of the President

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MEMORANDUM NO. 48

Series of 2003

T O: All College Deans

R E: Pictorial for Graduating Students

The Committee on Photography chaired by Mr. Jesus Freddy M. Baldos has closed the bidding for official photographers for LSU's 50th Commencement Exercises. The official photographers chosen based on the price they quoted per picture were the **FEMAR Studio in Baybay** and the **RZ Studio in Sogod, Southern Leyte**. They are offering to get both studio shots and shots during the graduation ceremonies.

In this connection, please inform the interested graduating students to report to the Institute of Human Kinetics for studio shot pictorials on March 10-13, 2003 from 8:00 a.m. to 12:00 noon and 1:00 to 5:00 p.m. Moreover, please assign one of your staff to collect from them P150 as payment for the pictures which will be paid during the pictorials. The pictures will be distributed by Mr. Baldos after the graduation exercises.

Below is the price list of the pictures based on sizes:

For Studio Shots:

(Note: The negatives shall be given to the graduate)

Each graduating student shall have two studio shots (one holding the cap and one wearing the cap)


1 copy	(8 x 10 – close up)	P 75
4 copies	(wallet size)	P 45
1 copy	(3R) wearing cap	P 15
1 copy	(3R) without cap	P 15
		P150

During the Graduation Ceremony:

1 copy	(3R) receiving the diploma	P15
1 copy	(3R) receiving the medal	P15
1 copy	(3R) hooding ceremony for Ph.D.	P15
1 copy	(3R) other special awards	P15

Please take note that **only the official photographers shall be allowed to enter the Gymnatorium and take pictures** during the ceremony.

For information and guidance.


PACIENCIA P. MILAN
President