

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website:

10 September 2019

MEMORANDUM CIRCULAR NO. 90 Series of 2019

T

0:

All VSU Faculty Members and Staff

R

Alay Lakad 2019 "Walk for a Cause"

Once again, the Local Government of Baybay City through the Alay Lakad Foundation, Inc. -Baybay will hold the "Walk for a Cause" on September 29, 2019 (4:00am) in observance of the Alay Lakad Celebration. In this regard, all VSU faculty members and staff are requested to participate in this mass hike-out and buy raffle tickets in order to generate funds for scholarship grants to poor and deserving students. Tickets are considered sold and payment shall be remitted to the Cash Division from Sept. 16 - 27, 2019.

Meanwhile, please be guided of the following details for the said activity:

Start of Walk

Assembly area in VSU

Departure of VSU buses

Attire

4:00 am

Guard Post 1/Mall Area

3:15 am

For Admin staff: Peach Polo Shirt (Monday Uniform)

For Faculty & others: Any shades of pink

Staff-In-Charge:

VSU-VLHS Band Transportation

Snacks & Flag

Attendance

Raffle Ticket Distribution

Raffle Ticket Sales Collection Deadline of remittance of ticket

stubs to Cash Division

Mr. Reymar Oria

Engr. Marlon Burlas

Ms. Jennifer B. Jayme

**ODAHRD Staff Guest House Staff** 

Ms. Asteria A. Sevilla

Mr. Arturo B. Alba

Ms. Raquel H. Dohiling/Ms. Melissa Mendoza

Sept. 27, 2019

Your active participation is enjoined.

Vision: A globally competitive university for science technology, and environmental conservation

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

FM-OOP-02

Rev: 01

08-14-2019

Page 1 of 1

Control Number: 020