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September 22, 1993


MEMORANDUM NO. 196
Series of 1993

T O: Ms. Evelyn T. Bestil
Secretary, Housing Committee
R E: Transfer of Office to the OVPA

In view of the transfer of the chairmanship of the Housing Committee to the Vice President for Administration, as Secretary of the Housing Committee, you are therefore requested to hold office at the OVPA.

Your transfer of office from the PPO to the OVPA will enable you to effectively monitor collection of electricity donations from time to time due to the proximity of the office to the Cash Division.

Please be guided accordingly.


SAMUEL S. GO
President

cc: Dr. Nerelito P. Pascual
Engr. Nestor M. Israel
Personnel Office
Records
File