



Visayas State University

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu-visca.edu.ph

Office of the President

7 July 2010

MEMORANDUM NO. 190

Series of 2010

T O: Dr. Roberto C. Guarte

R E: Designation as Officer-in-Charge, Visayas State University

In connection with my official travel to Maasin City and Villaba, Leyte, you are hereby designated Officer-in-Charge of the Visayas State University on July 8-9, 2010.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President

cc: OVPAF
OVPA
OVPPRG
OVPRE
OUS
Deans
Directors
Personnel
Accounting
Cash
COA
Records
File