



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

30 May 2006

MEMORANDUM NO. 94

Series of 2006

T O: **All Concerned LSU Administrative Staff**

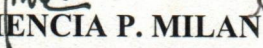
R E: **Movement of Personnel**

In the exigency of the service and to rationalize personnel distribution, the following employees will be moved as follows:

<u>Name of Employee</u>	<u>New Office Assignment</u>
1. Jeanette Israel	Budget Office
2. Dominador Lauzon, Jr.	Dept. of Engineering
3. Alex Tulin	SPMO (Property Section)
4. Ma. Fe Baslan	Director of Instruction
5. Mirian Tan (until end of her appointment)	Information Office
6. Virgilio Acilo	Records Office
7. Carlito Silao	Library
8. Panfilo Estremos	IGPO
9. Edito Piamonte	SPMO
10. Wilson Paterno Po	SPMO
11. Marcho Bandalan	PPO
12. Nicefuro Suyom	PPO
13. Alex Bagarinao	Records Office
14. Prospero Bagarinao	Dept. of Economics
15. Jose Saulan	SPMO
16. Isabelo Bagarinao	SPMO
17. Jaime Mazo	SPMO

The movement shall take effect Jun. 5, 2006 to Dec. 31, 2006 subject to further extension if deemed necessary. The employees to be moved are directed to immediately prepare for the turn-over of responsibilities to the person who will take over his/her function. Ms. Ma. Cristina Ramirez' transfer to NARC shall be held in abeyance until such time that a new office head shall have been appointed. She shall act as OIC of the SPMO in the meantime.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc:	OVPAF	Deans	Dept. of Economics
	OVPA	Directors	Dept. of Engineering
	OVPEA	HRMDO	Library
	OUS	Budget	Information
	SPMO	Records	File