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**OFFICE OF THE
PRESIDENT**



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MEMORANDUM NO. 878
Series of 2024

TO: Ms. Elmera Y. Bañoc

RE: Deployment to the University Integrated Media Center

FROM: DR. PROSE IVY. G YEPES
University President

DATE: October 24, 2024

As part of the continuing management innovations of the university and the implementation of the Revised Organizational Structure and Staffing Standards (ROSSS), you are hereby relieved of your present assignment at the Extension Office **effective immediately** and will be deployed to the **University Integrated Media Center**.

Kindly report to Dr. Ulderco B. Alviola, Head, UIMC, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

cc: Dr.UBAlviola
Extension Office
OVPREI
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OFFICE OF THE PRESIDENT

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