



5 November 2021

**MEMORANDUM NO.** 667  
Series of 2021

**T O: Ms. Sheva Rose D. Belarmino**

**R E: Membership to the VSU Scholarship/Fellowship Awards Committee  
- Academic Staff**

In view of your election as President of the USSC, you are hereby designated as Member to the VSU Scholarship/Fellowship Awards Committee – Academic Staff vice Mr. Arsenio John B. Dolino III effective immediately until December 31, 2021 or unless sooner terminated or revoked by higher authorities.

The functions of the Committee are as follows:

1. To assist the Academic Personnel Board in formulating an effective staff development program based on the requirements and staffing patters of the various academic units.
2. To schedule annual faculty development based on available university resources.
3. To review and improve existing policies, rules, standards, general guidelines and practices affecting the scholarship/fellowship program of the University.
4. To review applications of staff and or recommendations of departments/center heads for all short and long-term formal and non-formal trainings/scholarships, attendance to conferences, sabbatical assignments and other similar human resource interventions that require allocation of resources and/or official sanction by the University President and recommend action to the Office of the President.
5. To perform other functions related to scholarship/fellowship and other faculty development programs that may be assigned by the President.

Kindly coordinate with Dr. Beatriz S. Belonias the Committee Chairperson regarding this assignment.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: Mr. Arsenio John B. Dolino III  
Dr. Beatriz S. Belonias  
OVPAA  
OVPAF  
OVPREI  
OVPPRGAS  
OVPSAS  
OUS  
ODHRM/OHRSSP  
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Deans  
Directors  
Records  
File