

Visayas State University

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 website: www.vsu.edu.ph

Office of the President

22 May 2014

MEMORANDUM NO. 124
Series of 2014

T O: Dr. Lotis M. Balala

R E: Designation as Head, Department of Veterinary Para-Clinical Sciences

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Department of Veterinary Para-Clinical Sciences effective immediately until December 31, 2014 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

CC

OVPI

esident

OVPAF

L. BACUSMO

OVPPRG

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

DVPCS

IASO

Accounting

COA

Cash

Registrar

Records File