



# LEYTE STATE UNIVERSITY

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*Office of the President*

29 May 2006

## MEMORANDUM NO. 93

Series of 2006

T O: **Dr. Manuel K. Palomar**

R E: **Designation as Officer-in-Charge, Leyte State University**

In connection with my official travel to Lapu-lapu City, you are hereby designated Officer-in-Charge of the Leyte State University on May 31-June 2, 2006.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**  
President

cc: OVPAF  
OVPA  
OVPDEA  
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Deans  
Directors  
Personnel  
Accounting  
Cash  
COA  
ODF  
Budget  
Records  
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