



VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President

28 February 2000

MEMORANDUM NO. 46

Series of 2000

T O: **Mr. Joel M. Ancheta**

R E: **Continued Posting of Guards at the ViSCA Market**

The ViSCA Market is a facility which provides services to the ViSCA staff, students and other constituents. Although only private business are located in this area, the concessionaires are paying rentals to the College and in fact, their operations are closely monitored to conform with ViSCA's requirements. It is therefore part of ViSCA's responsibility to provide overall security to the place and not necessarily to individual stalls.

In view of this, the ViSCA Security Force is hereby directed to continuously post guards at the market area especially during night time. To augment the budget of the Security Force for personal services, the salaries during the service break of guards assigned to the area shall be charged to Market Trust Funds but not to exceed P4,000 per month.

Please be guided accordingly.


PACIENCIA P. MILAN
President 

cc: Dr. N. P. Pascual
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OAA
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