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27 May 2021

**MEMORANDUM NO. 461**  
Series of 2021

**T O: All Concerned Faculty and Staff**

**R E: Task force for the Online AACCUP Accreditation (Level II) of the BS in Civil Engineering on November 8-12, 2021**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **members** of the **Task Force** for the Online Accreditation (Level II) of the BS in Civil Engineering effective May 1, 2021 until November 30, 2021 or unless sooner revoked or terminated by higher authorities.

AREA/ FACULTY/ STAFF INCHARGE	RESPONSIBILITIES
<b>A. Overall Coordination</b>  Engr. Epifania G. Loreto Engr. Gladys G. Doydora	1. Oversee the preparation of the Program Performance Profiles (PPPs), Supporting Documents ( <i>based on the survey instruments for the programs</i> ), Compliance Reports ( <i>based on the findings and recommendations during the previous visit</i> ), and other documents needed for the accreditation of the <b>BS in Civil Engineering</b> program; 2. Coordinate with ODQA for any concern related to the AACCUP accreditation of the BSCE program. 3. Inform the ODQA regarding the program's readiness to submit documents for in-house evaluation;
<b>B. Area Incharge</b>  <b>Area I (VMGO)</b> – Engr. Jessie B. Corrales and Engr. Lindy Jane L. Ando  <b>Area II (Faculty)</b> - Engr. Epifania G. Loreto and Engr. Beatriz Nicolle A. Oppus  <b>Area III (Curriculum and Instruction)</b> -Engr. Epifania G. Loreto and Engr. Gladys G. Doydora  <b>Area IV (Support to Students)</b> –	1. Take charge in the preparation of the Program Performance Profile (PPP), supporting documents and compliance report for the assigned area/s;  2. Submit to ODQA (formerly QAC) e-copies of the <b>Program Performance Profiles (PPPs), Supporting Documents</b> ( <i>based on the survey instruments for the programs</i> ), <b>Compliance Reports</b> ( <i>based on the findings and recommendations during the previous visit</i> ), and other needed documents during the designated deadlines;  3. Upload documents in the google drive / google site / web page(will be designed in cooperation with the VSU Web Team) to be shared to the in-house

<p>Engr. Jessie B. Corrales and Prof. Manolo B. Loreto Jr.</p> <p><b>Area V (Research)</b> – Engr. John Christian L. Gaviola and Engr. Marcelo T. Abrera Jr.</p> <p><b>Area VI (Extension and Community Involvement)</b> – Engr. Marcelo T. Abrera Jr. and Engr. John Christian L. Gaviola</p> <p><b>Area VII (Library)</b> – Engr. Lindy Jane L. Ando and Mr. Vicente A. Gilos</p> <p><b>Area VIII (Physical Plant and Facilities)</b> – Ar. Raffy Andrew G. Loreto and Engr. Ramil B. Vinculado Jr.</p> <p><b>Area IX (Laboratories)</b> – Engr. Ramil B. Vinculado Jr. and Ar. Raffy Andrew G. Loreto</p> <p><b>Area X (Administration)</b> – Engr. Andy Phil D. Cortes and Engr. Beatriz Nicolle A. Oppus</p>	<p>evaluators and the AACCUP accreditors;</p> <p>4. Serve as local counterparts of the AACCUP accreditors;</p> <p>5. Attend follow up meetings called by the ODQA or OP.</p>
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For your guidance.

  
**EDGARDO E. TULIN**  
 President