

**VISAYAS STATE COLLEGE OF AGRICULTURE**  
Baybay, Leyte  
**OFFICE OF THE PRESIDENT**

March 3, 1999

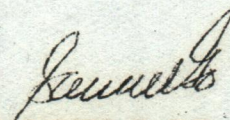
**MEMORANDUM NO. 21**  
Series of 1999

**T O: All ViSCA Staff**

**SUBJECT: Filing of Statement of Assets and Liabilities**

In compliance with Ombudsman Memorandum Circular No. 95-13 dated June 15, 1995, all ViSCA employees are required to file their statement of assets and liabilities as of December 31, 1998 and submit the same to the HRMDO not later than April 15, 1999.

Please be guided accordingly.

  
**SAMUEL S. GO**  
President