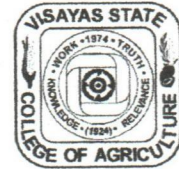


# **VISAYAS STATE COLLEGE OF AGRICULTURE**

Baybay, Leyte, Philippines  
Office of the President



July 13, 2001

**MEMORANDUM NO. 102**  
Series of 2001

**T O: Dr. Manuel K. Palomar**

**R E: Designation as Officer-in-Charge, Visayas State College of Agriculture**

In connection with my travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on July 16- 18, 2001 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**  
President

cc: Personnel  
Accounting  
Cash  
COA  
Budget/FMO  
Records  
File