



15 February 2021

MEMORANDUM NO. 74
Series of 2021

T O: All Concerned

R E: Different Committees for the Detailed Design Plan of the Digital Learning Spaces Center for World-Class Education

The following are designated as members of the different committees for the Detailed Design Plan of the Digital Learning Spaces Center for World-Class Education:

	Committees:	Responsible Persons	Duties And Responsibilities
	Chairman	Ar. Elvin A. Cabanero	<ol style="list-style-type: none"> 1. Coordinates with other committees for the timely execution and completion of the design plans. 2. Updates the President on changes and revisions of the detailed plans. 3. Facilitate approval of the plan by the UADCO and other appropriate bodies.
1	ARCHITECTURAL Committee	Ar. Elvin A. Cabanero Ar. Raffy Andrew G. Loreto	<ol style="list-style-type: none"> 1. Makes detailed drawings of the building. 2. Prepares bill of quantities or cost estimates of the building. 3. Coordinates with other committees for the details of the different components of the building. 4. Coordinates with offices identified to occupy the building for office requirements and details.
2	STRUCTURAL and CIVIL Engineering Works Committee	Engr. Marcelo Abrera, Jr Engr. Mario Lilio P. Valenzona	<ol style="list-style-type: none"> 1. Responsible for outsourcing the design details (plans) of the structural component of the building. 2. Prepares bill of quantities or cost estimates of the structural component of the building. 3. Coordinates with other committees for the needed information in the design of the structural component of the

			building. 4. Prepares the necessary data of the area needed for the structural design of the building.
3	ELECTRICAL Committee	Engr. Clint C. Sarvida Engr. Eric E. Sajulga	1. Responsible in the design of the plans for the electrical component of the building. 2. Prepares bill of quantities or cost estimates of the electrical component of the building. 3. Coordinates with other committees for the needed requirement in the design of the electrical component of the building. 4. Coordinates with offices identified to occupy the building for electrical requirements and other details
4	ELECTRONIC and IT Committee	Engr. Sean O. Villagonzalo	1. Responsible for the design plans of the electronic and IT components of the building and the fire alarm system. 2. Prepares bill of quantities or cost estimates of the electronic and IT component of the building 3. Coordinates with other committees for the needed information in the design of the electrical and IT component of the building 4. Coordinates with offices identified to occupy the building for electronics and IT requirements and other details.
5	MECHANICAL Committee	Engr. Marlon G. Burlas	1. Responsible for the design of detailed plans of the mechanical component of the building. 2. Prepares bill of quantities or cost estimates of the mechanical engineering component of the building. 3. Coordinates with other committees for the needed information in the design of the mechanical engineering component of the building. 4. Coordinates with offices identified to occupy the building for electronics and IT requirements and other details.
6	PLUMBING	Ar. Raffy Andrew G. Loreto	1. Responsible for the making of

	Committee	Mr. Gaspar S. Arpoceple	<p>detailed design plans of the plumbing component of the building.</p> <ol style="list-style-type: none"> 2. Prepares bill of quantities or cost estimates of the plumbing component of the building. 3. Coordinates with other committees for the needed information in the design of the plumbing component of the building. 4. Coordinates with offices identified to occupy the building for plumbing requirements and details
7	LANDSCAPE and ENVIRONMENTAL Committee	Dr. Dennis P. Peque Mr. Roden D. Troyo	<ol style="list-style-type: none"> 1. Responsible for the making of the detailed plans for the landscape and environmental component of the building. 2. Prepares bill of quantities or cost estimates of the landscape and environmental component of the building. 3. Coordinates with other committees for the needed information to design the landscape and environmental component of the building. 4. Coordinates with offices identified to occupy the building for landscape and environmental requirements and other details.
8	Secretariat	OVPPRGAS	<ol style="list-style-type: none"> 1. Coordinates and facilitates the completion of the detailed design drawings of the building (Shovel-Ready Design). 2. Coordinates with identified offices for the list and estimated cost of equipment and sets of furniture needed for the building.

Please be guided accordingly.


EDGARDO E. TULIN
 President