



VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President

5 January 2000

MEMORANDUM NO. 6

Series of 2000

T O: Dr. Nerelito P. Pascual *for 1/12*
Dr. Jose L. Bacusmo *1/7*
Dr. Guindolino R. Gerona *1/16/2000*
Ms. Norma V. Cala
Prof. Daniel M. Tudtud, Jr. *1/16/2000*
Ms. Roberta C. Lemos
Ms. Lourdes B. Cano - Recording Secretary

R E: ViSCA Finance Committee

With Dr. Nerelito P. Pascual as Chairman and the others as members, the ViSCA Finance Committee is hereby reconstituted effective immediately until December 31, 2000.

The functions of your committee are as follows:

1. Formulate and recommend policies to attain economical, effective and efficient management of ViSCA's financial resources.
2. Periodically monitor and assess NCA releases and expenditures.
3. Review and recommend for approval budgetary requests of departments/centers/units chargeable against the savings or income of the college.
4. Review and recommend for approval requests for re-alignment and use of fund balances of completed/dormant projects.

Your recommendations shall be forwarded to the College President for approval/appropriate action.

For compliance.

Paciencia P. Milan
PACIENCIA P. MILAN
President *JP*

cc: Records

Dr. J. L. Seroy

Dr. L. R. Gonzal *[Signature]*

Dr. S. C. Dagoy

Dr. S. P. Sandoval *1-7-00*

Ms. M. L. Gamotin

File