

May 8, 1997

MEMORANDUM NO. 42  
Series of 1997

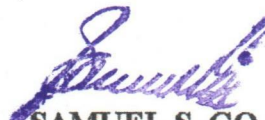
T O: Mr. Manuelito C. Pala *ang s/po*  
Supply Officer II

SUBJECT: Designation as OIC-Head of Supply Section, SPMD

With the designation of Mr. Silvestre Buzon as OIC of SPMD, you are hereby designated OIC-Head of the Supply Section effective May 1, 1997.

As OIC-Head, you are requested to plan and direct the over-all activities of the section in order to provide effective and efficient support to the College. You shall directly report to the Head of the SPMD who shall define your other functions and duties as OIC-Head Supply Section.

Please be guided accordingly.

  
SAMUEL S. GO  
President *hka*

cc: Dr. N. P. Pascual - *hka*  
Mr. S. F. Buzon *hka s/po*  
Records - *hka s/po*  
File