

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

7 March 2017

MEMORANDUM NO. 199 Series of 2017

T O: Dr. Remberto A. Patindol

R E: Designation as Caretaker, Visayas State University

In view of my travel to Isabel and Villaba, Leyte and Tacloban City, you are hereby designated Caretaker of the Visayas State University on March 9 - 10, 2017 or until my return.

As Caretaker, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

DANIEL M. TUDTUD, JR.

VP for Planning, Resource Generation & External Affairs and Officer-in-Charge

cc:

**OVPAF** 

OVPI

OVPPRGEA

**OVPRE** 

OUS

Deans

**Directors** 

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File