



**VISAYAS**  
STATE UNIVERSITY

**OFFICE OF THE  
PRESIDENT**




Management  
System  
ISO 9001:2015  
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**MEMORANDUM NO.** 575  
Series of 2024

**TO:** Dr. Aleli A. Villocino

**RE:** Designation as Quality Management Officer

**FROM:**   
**DR. PROSE IVY. G YEPES**  
University President

**DATE:** June 26, 2024

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Director of QAC and Asst. QMO, you are hereby designated as Quality Management Officer effective July 1, 2024 until December 31, 2024 or unless sooner revoked or terminated by higher authorities.

You are tasked to do the following:

1. Ensure that processes needed for the ISO Quality Management System (QMS) are effectively established, implemented, and maintained if not improved.
2. Ensure that the VSU's QMS conforms to the requirements of the ISO 9001:2015 Standards.
3. Report to the VSU Management Committee on the performance of the QMS and any need for improvement.
4. Ensure the promotion of customer focus throughout the organization.
5. Ensure that the integrity of the QMS is maintained when changes to the QMS are planned and implemented.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

**OFFICE OF THE PRESIDENT**

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