


May 23, 1997

MEMORANDUM NO. 43  
Series of 1997

T O: Mrs. Bonita T. Montes *fw 5/23/97*  
SUBJECT: Request to Canvass Supplies/Materials and Equipment

In connection with the approval of your request to canvass computers, venetian blinds, etc., you are hereby directed to coordinate with Mr. Edgardo Dequito and Engr. Sean Villagonzalo to synchronize the processing of papers and to obtain the most suitable computers based on our needs.

Please be guided accordingly.

  
SAMUEL S. GO  
President *6/1*

cc: Mr. E. Dequito *-given personally 5/23/97*  
Mr. S. Buzon *-By act 5/23/97*  
Engr. S. Villagonzalo *- [Signature]*  
Records — *5/23*