

VISAYAS STATE UNIVERSITY

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Office of the President

19 October 2007

MEMORANDUM NO. 179

Series of 2007

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge, Visayas State University

In connection with the official travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State University on Oct. 22-26, 2007 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN OIC-President

cc:

OVPAF

OVPAA

OVPDEA

OUS

Deans

Directors

Personnel Accounting

Cash

COA

ODF

ODA

Budget Records

File