



VISAYAS
STATE UNIVERSITY


**OFFICE OF THE
PRESIDENT**



MEMORANDUM CIRCULAR NO. 263
Series of 2024

TO: All newly designated BAC Members, Technical Working Groups (TWGs), and Secretariats of VSU Main and VITA Campuses, Chancellors, Directors, and Department/Office Heads

RE: Attendance to "Basic Course Training on the RA 9184 and Its Revised Implementing Rules and Regulations Act of 2016 for Visayas State University"

FROM: 
DR. PROSE IVY G. YEPES
University President

DATE: November 18, 2024

Mabuhay!

You are hereby requested to attend the **Basic Course Training on RA 9184 and Its Revised Implementing Rules and Regulations**, scheduled for **November 26-28, 2024**, at the **VSU Convention Center**. This comprehensive training is designed to ensure that new members of the Bids and Awards Committee (BAC) and their support teams gain a thorough understanding of the legal, procedural, and ethical frameworks governing government procurement.

The primary goal of this activity is to equip participants with the necessary knowledge and skills to uphold transparency, accountability, and integrity in VSU's procurement processes, thereby enhancing operational efficiency and ensuring compliance with national procurement standards.

Attached are the program details and the list of expected participants for your reference. Your participation is highly encouraged, as it is vital to the continued success and integrity of our procurement operations.

For your guidance and compliance.

OFFICE OF THE PRESIDENT

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VISAYAS
STATE UNIVERSITY

VSU CONVENTION CENTER

**BASIC COURSE
TRAINING ON THE
RA 9184 AND ITS REVISED
IMPLEMENTING RULES
AND REGULATIONS ACT OF
2016 FOR VISAYAS STATE
UNIVERSITY**

NOVEMBER • 26-28 • 2024

PROGRAM

NOVEMBER • 26

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|--------------------|--|---|
| 8:00 AM - 9:00 AM | Registration and Preliminaries <ul style="list-style-type: none">• <i>Invocation & Philippine National Anthem</i>• <i>Welcome Remarks</i>• <i>Rationale & Objectives</i>• <i>House Rules/Mechanics</i> | Mr. Victor S. Neri <i>Master of Ceremonies</i> |
| 9:00 AM - 12:00 NN | Discussion Proper | |
| | Procurement 101 <i>(Key Features of GPRA & Procurement Organization)</i> | Imelda C. Laceras , CESO III <i>Director IV</i> |
| | OPEN FORUM | Moderator & Resource Speaker |
| LUNCH BREAK | | |
| 1:00 PM - 4:00 PM | Procurement Management: Linking Planning & Budgeting thru PPMP/APP & LIB Planning | Imelda C. Laceras , CESO III <i>Director IV</i> |
| 4:00 PM - 5:00 PM | OPEN FORUM | Facilitator & Resource Speaker |

NOVEMBER • 27

| | | |
|--------------------|--|--|
| 8:00 AM - 12:00 NN | Discussion Proper | |
| | Standard Bidding Procedures for: 1. Goods and Services 2. Infrastructure Projects | Florita M. LACDO-O <i>Chief Budget and Management Specialist</i> |
| LUNCH BREAK | | |
| 1:00 PM - 5:00 PM | Alternative Methods of Procurement | Florita M. LACDO-O <i>Chief Budget and Management Specialist</i> |
| | OPEN FORUM | Facilitator and Resource Speaker |

NOVEMBER • 28

| | | |
|--------------------|--|--|
| 8:00 AM - 12:00 NN | Discussion Proper | |
| | <ul style="list-style-type: none"> • Bidders Administrative Remedies • Blacklisting Guidelines • Penal, Civil, and Administrative Provisions | Imelda C. Laceras , CESO III <i>Director IV</i> |
| | OPEN FORUM | Moderator and Resource Speaker |
| LUNCH BREAK | | |
| 1:00 PM - 5:00 PM | Green Public Procurement | Florita M. LACDO-O <i>Chief Budget and Management Specialist</i> |
| | OPEN FORUM | Facilitator and Resource Speaker |
| | Closing Program | |