



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

7 November 2001

MEMORANDUM NO: 151
Series of 2001

T O: Prof. Jesusito L. Lim

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Manila, you are hereby designated Officer-in-Charge of the Leyte State University on November 8 - 9, 2001 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President

cc: Personnel - 11/8/01
Accounting - 11/8/01
Cash - 11/8/01
COA - 11/8/01
Budget/FMO - 11/8/01
Records
File