

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES

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31 January 2018

MEMORANDUM NO. 103 Series of 2018

Prof. Jesusito L. Lim

Designation as Head, Culture and Arts Center R

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Culture and Arts Center effective February 1, 2018 until December 31, 2018 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

OVPI cc:

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

CAC

IASO

Accounting

COA

Cash

Registrar

Records

File