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Office of the President

21 December 2009

MEMORANDUM NO. 254
Series of 2009

To: Prof. Alan B. Loreto
Ms. Delia L. Silao

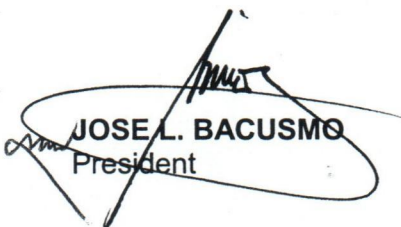
Re: Recall of Forced Leave

Due to the exigency of your services, your applications for forced leave on the following dates are hereby recalled.

Prof. A. Loreto
Ms. D. Silao

Dec. 21, 22, 23, 28 and 29, 2009
Dec. 18, 21, 22, 28 and 29, 2009

You are requested to report to office on the said dates. Please be guided accordingly.


JOSE L. BACUSMO
President

Cc: Ms. Teresita L. Quiñanola - HRMDO