



**MEMORANDUM NO. 485**  
Series of 2024

**TO:       Chairperson:       Dr. Rotacio S. Gravoso**  
**Members:        Ms. Miriam M. dela Torre**  
**Dr. Aleli A. Villocino**  
**Dr. Marilyn M. Belarmino**  
**Secretary:       Dr. Mark Gil A. Vega**

**RE:       Reconstitution of the Honors and Awards Committee**

**FROM:    DR. PROSE IVY. G YEPES**  
            University President

**DATE:     May 29, 2024**

With Dr. Rotacio S. Gravoso as Chairperson and the rest as Members, the Honors and Awards Committee is hereby reconstituted effective immediately until December 31, 2024 or unless sooner revoked or terminated by higher authorities.

As a Committee you are to:

1. Evaluate academic standing of graduating students and recommend those with Latin Honors.
2. Evaluate and recommend students who have outstanding scholastic records qualifying them for honors every semester.
3. Recommend and evaluate graduating students who will receive special awards during the commencement exercises.
4. Perform other duties deemed necessary.

This Memorandum supersedes previous issuance on the same subject.

Please be guided accordingly.