



27 June 2022

MEMORANDUM NO. 567

Series of 2022

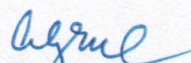
- T O:** **Ms. Maricel V. Lim** - **Chairperson, DCST**
Engr. Ramil B. Vinculado, Jr. - **Member, DCE**
Engr. Ma. Grace C. Sumaria - **Member, DABE**
Engr. Wilmar P. Alfeche - **Member, DGE**
Engr. Edgardo C. Ochavillo - **Member, DME**
Mr. Charlie S. Andan - **Member, DMet**
- R E:** **College Gender and Development Committee of the College of Engineering and Technology**

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean, College of Engineering, you are hereby designated to constitute the College Gender and Development Committee of the College of Engineering and Technology effective immediately until December 31, 2022 or unless sooner revoked or terminated by higher authorities.

The committee shall perform the following:

1. Conduct regular meetings and submit minutes of meetings to the Office of the College Dean.
2. Review committee's performance during the preceding year and prepare updated plans for implementation.
3. Document existing university policies and guidelines, legal and statutory requirements related to Gender and Development.
4. Formulate Gender and Development (G&D) plans and programs of the College in accordance with existing policies and guidelines.
5. Implement G&D activities of the College in coordination with University Gender and Development Committee of the University.
6. Coordinate and supervise G&D-related activities conducted by the different College and department-based organizations.
7. Present and/or submit semestral accomplishment report to the Office of the College Dean.
8. Perform other related functions as deemed necessary by the College Dean.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: Gender Resource Center
OVPAA
CET
Records
File