



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

11 April 2002

MEMORANDUM NO. 99
Series of 2002

T O: All Concerned

**R E: Attendance to the Team Building Workshop Among Administrative
Staff of LSU Tolosa Campus**

To develop teamwork among concerned offices of the LSU Tolosa and LSU Main Campus, a team building workshop will be conducted on April 23-24, 2002 at the CCE Building, LSU, Visca, Baybay, Leyte. The staff concerned as listed in the attached sheet are hereby directed to participate in the above-mentioned workshop.

Please be guided accordingly.


PACIENCIA P. MILAN
President

Participants to the Team Building Workshop with LSSF Staff

A. LSSF Campus

- | | |
|-----------------------------|------------------------------|
| 1. Celedonia de Asis Palaña | - Superintendent |
| 2. Giovanni C. Billones | - Secondary School Principal |
| 3. Vicente D. Zarsata | - Vocation Enst. Supervisor |
| 4. Elvira I. Sabulao | - AO II |
| 5. Liza M. Palaña | - Guidance Counselor III |
| 6. Erlinda A. Calignawan | - Public Health Nurse |
| 7. Minensio C. Sabalza | - Supply Officer I |
| 8. Rosita P. Dula | - School Librarian |
| 9. Milagros E. Balentic | - Senior Bookkeeper |
| 10. Anacorita B. Sacris | - Clerk IV |
| 11. Nelson S. Trinchera | - Mechanical Plant Operator |
| 12. Elmer A. Songalia | - Clerk I |
| 13. Jesus M. Perez, Jr. | - Driver I |
| 14. Teodoro Z. Palaña | - Security Guard |
| 15. Diego R. Petronio | - Security Guard |
| 16. Danilo T. Balleras | - Farm Worker I |
| 17. Ases G. de Asis | - Farm Worker I |
| 18. Jacinto L. Sabulao | - Watchman I |
| 19. Jovito P. Magnawa | - Utility Worker I |
| 20. Hipolito V. Ibañez | - Utility Worker I |
| 21. Ernesto Malate | - Utility Worker I |

B. LSU Main Campus

- | | |
|--------------------------|--|
| 1. Carmencita Reyes | - Guidance Coordinator |
| 2. Rebecca Napiere | - University Librarian |
| 3. Juancho Lao | - Accounting Clerk (In-Charge of Inventory at the Property Office) |
| 4. Dominador Lauzon, Jr. | - Supply Officer II |
| 5. Anita Godoy | - Senior Bokkeeper |
| 6. Velma Bontuyan | - Budget Officer III |
| 7. Teresita Quiñanola | - HRMO IV |
| 8. Leticia Ancheta | - Education Program Specialist (ODCIMD) |
| 9. Simeon Sedrome | - Records Officer IV |
| 10. Nestor Israel | - PPO Superintendent |
| 11. Erlinda Esguerra | - Accountant II |
| 12. Jesusito Lim | - Executive Officer |
| 13. Zenaida Gerona | - Information Officer II |
| 14. Jaime Pascual | - Utility Foreman |
| 15. Roberta Lemos | - Accountant IV |
| 16. Lourdes Cano | - Director for Administration |
| 17. Norma Cala | - Director for Finance |
| 18. Corazon Nuevo | - Cashier III |
| 19. Myrna Ramirez | - Administrative Officer II |

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B. LSU Main

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| 1. Carmencita Reyes | - Guidance Coordinator |
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19. Myrna Ramirez

- Cashier III
- Administrative Officer II