April 16, 1990

MEMORANDUM NO. 75 Series of 1990

T O: Dr. Gloria Tupas

R E: Clearing of Responsibilities

Since you are not anymore connected with ViSCA, you are hereby directed to clear yourself of all property and other responsibilities. You are expected to vacate your apartment not later than April 30, 1990 so that it can be occupied by other ViSCA staff members needing housing.

For strict compliance.

M. R. VILLANUEVAN

CC: Housing Committee
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