



**VISAYAS**  
STATE UNIVERSITY

OFFICE OF THE  
**PRESIDENT**



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**Memorandum No. 751**  
Series of 2024

**TO: Dr. Elwin Jay V. Yu, VPAF and NAPB Chairperson**  
**Ms. Honey Sofia V. Colis, HRMO Director**

**RE: BOR Resolution No. 64 Approving the Appointment of Norman O. Villas to the Position of Information Technology Officer I**

**FROM: DR. PROSE IVY G. YEPES**  
University President

**DATE: August 22, 2024**

The undersigned is respectfully forwarding to you the BOR Resolution No. 64 Approving the Appointment of Norman O. Villas to the Position of Information Technology Officer I (Plantilla No. ITO1-19-2023), with Salary Grade 19.

This is for your information, dissemination, appropriate action following the university policies, and usual support.

cc: University/Board Secretary  
Mr. Norman O. Villas

**OFFICE OF THE PRESIDENT**

2/F Administration Building, Visayas State University  
PQWW+RJM, Baybay City, Leyte, Philippines 6521  
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Phone: +63 53 565 0600 Local 1000



Page 1 of 1  
**FM-OOP-01**  
V05 06-06-2024  
No. **24-751**



**114<sup>TH</sup> BOARD OF REGENTS MEETING**

**BOR RESOLUTION NO. GA**  
Series of 2024

**APPROVING THE APPOINTMENT OF NORMAN O. VILLAS TO THE POSITION INFORMATION TECHNOLOGY OFFICER I (PLANTILLA NO. ITO1-19-2023), WITH SALARY GRADE 19**

**Whereas**, Section 18, Rule V of CHED Memorandum Order No. 3, s. 2002 otherwise known as the Implementing Rules and Regulations of Republic Act 8292 provides for the Powers and Duties of Governing Board (GB);

**Whereas**, the Board of Regents is granted the power to appoint upon recommendation of the University President vice-presidents, deans, directors and heads of campuses, faculty members, and other officials and employees of the University;

**Whereas**, the Board through Resolution No. 14, s. 2006 granted the President, among others, the authority to appoint non-teaching and administrative personnel to positions with salary grade 17 and below subject to confirmation of the Governing Board while positions with salary grade 18 and above are subject to Board approval;

**Whereas**, the position presented is part of the new administrative positions which the Department of Budget and Management granted the University pursuant to National Budget Circular (NBC) No. 589, also known as Revised Organization and Staffing Standards (OSS) for SUCs – Phase I;

**Whereas**, the University Administrative Council endorses the appointment Mr. Norman O. Villas to the position Information Technology Officer I, SG 19 with Plantilla Item No. ITO1-19-2023 in its meeting on February 29, 2024;


**Now, therefore**, on motion, duly seconded, and unanimously approved, be it;

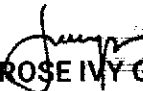
**Resolved**, as it is hereby resolved, that the Board of Regents of Visayas State University approves the appointment Mr. Norman O. Villas to the position Information Technology Officer I, Plantilla Item No. ITO1-19-2023 with salary grade 19.

**IN WITNESS** of our approval thereof, we hereby affix our signatures this 7<sup>th</sup> day of June 2024 at VSU, Baybay City, Philippines.

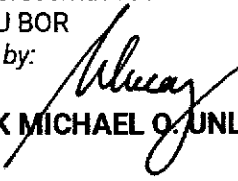
BOR Action: APPROVAL  
*[Signature]*  
**HAZELLE V. ASALDO**  
BOR & University Secretary

**VSU BOARD OF REGENTS**

  
**HON. ETHEL AGNES P. VALENZUELA**  
CHED Commissioner and Chairperson  
VSU-Board of Regents


  
**HON. PROSE IVY G. YEPES**  
VSU President, Vice Chairperson  
VSU-Board of Regents

**HON. ALLAN PETER S. CAYETANO**  
Chairperson, Senate Committee on Higher,  
Technical and Vocational Education  
Member, VSU BOR  
*Represented by:*


**HON. MARK O. GO**  
Chair, Committee on Higher & Technical Education  
House of Representatives  
Member, VSU BOR  
*Represented by:* 

**HON. BERNADETTE REMALLA-MAYBITUIN**

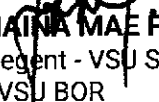
**HON. MARK MICHAEL O. UNLU-CAY**

  
**HON. MEYLENE C. ROSALES**  
Regional Director, National Economic and  
Development Authority Regional Office VIII  
Member, VSU BOR

*absent*  
**HON. ANDREW RODOLFO T. ORAIS**  
Regional Executive Director, Department of  
Agriculture-RO8  
Member, VSU BOR


  
**HON. ERNESTO F. BULAYOG**  
Faculty Regent - VSU System Faculty Union of  
Baybay, Leyte  
Member, VSU BOR

  
**HON. OSCAR B. POSAS**  
President, VSU Federated Alumni Association  
Member, VSU BOR

  
**HON. SHAINA MAE F. LACABA**  
Student Regent - VSU Student Council Federation  
Member, VSU BOR

*Private Sector Representatives:*

  
**HON. ALAN CHARLES J. VELOSO**  
Member, VSU BOR  
Villaba, Leyte

  
**HON. RUPERTO O. APARRI, III**  
Member, VSU BOR  
Tacloban City, Leyte