



March 11, 2024

MEMORANDUM CIRCULAR 09
Series 2024

T O: All VSU Faculty Staff and Students

R E: Revision of Schedule in the Academic Calendar for 2nd semester, AY 2023 - 2024

Due to some observed inconsistencies in the approved AY 2023-2024 Academic Calendar, please be informed of the following corrected schedules for 2nd semester:

Deadline for submission of completion grades (INC incurred in previous year) to Registrar's Office (10 working days before the 1 st day of final exam)	-----	M, April 29
Consultation Period of the Students with their Academic Advisers on the subjects they intend to enroll for the next term (2 weeks before the final exam of non-graduating)	-----	M-F, Apr 29 - May 10
Last day for Submission of Final Grades	-----	F, June 7
Last day for Submission of Academic Requirements for Graduation	-----	F, June 14
Last day for Submission of Final Clearance for Graduation	-----	W, June 19

For your information and guidance

BEATRIZ S. BELONIAS
VP for Academic Affairs