



# LEYTE STATE UNIVERSITY

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*Office of the President*

16 April 2007

## MEMORANDUM NO. 59

Series of 2007

**T O: Dr. Manuel K. Palomar**

**R E: Designation as Officer-In-Charge, Leyte State University**

In connection with my travel to Manila, you are hereby designated Officer-In-Charge of the Leyte State University in the afternoon of April 17 – 20, 2007 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**

President 

cc: OVPAA  
OVPAF  
OVPDEA  
OUS  
ODREx  
ODCI  
Deans  
Directors  
Personnel  
Accounting  
Cash  
COA  
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