

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte
OFFICE OF THE PRESIDENT

July 19, 1996

MEMORANDUM NO. 120
Series of 1996

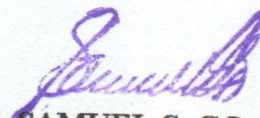
T O: Mrs. Norma V. Cala - 7/24/96
Mrs. Bernardita P. Bibera - 7/24/96
Dr. Nelen P. Lambert - 7/24/96
Prof. Sixto P. Sandoval - 7/24/96
SUBJECT: Attendance to the Flag Ceremony

It has been observed that some of us are not attending the Flag Ceremony on Mondays at 7:45 a.m. and on Fridays at 4:45 p.m. as stated in an earlier memorandum.

You are hereby reminded that as office heads, we are required to attend the flag ceremony and serve as example to our subordinates. It is also our responsibility to require our subordinates to also attend the flag ceremony.

Somebody has been assigned to look after the correctness of the time so that the bell will be sounded at exactly 7:45 a.m. and 4:45 p.m. during Mondays and Fridays, respectively.

Your cooperation is earnestly requested.


SAMUEL S. GO
President