



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

13 September 2001

MEMORANDUM NO. 129
Series of 2001

T O: Dr. Rodolfo G. Escalada

→ 9/14/01

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Tolosa and Villaba, Leyte, you are hereby designated Officer-in-Charge of the Leyte State University on September 14, 2001 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President 

cc: Personnel
Accounting
Cash
COA
Budget/FMO
Records
File