



**VISAYAS**  
STATE UNIVERSITY

**Office of the President**

2/F Administration Building  
Visca, Baybay City, Leyte, PHILIPPINES  
Telefax: +63 53 563 7067  
Email: op@vsu.edu.ph  
Website: www.vsu.edu.ph

15 November 2016

**MEMORANDUM NO. 302**

Series of 2016

**T O: Dr. Josephine O. Zafico**

**R E: Recall of Leave**

In the exigency of the service, you are hereby recalled from your approved leave of absence on November 21 – 23, 2016. Your services are needed, being the lone physician of the university.

For compliance.

A handwritten signature in black ink, appearing to read 'Edgardo E. Tulin'.

**EDGARDO E. TULIN**

President

cc: PRPEO  
Records  
File

---

**Vision:** The premier university of science and technology in the Visayas.

**Mission:** Provide excellent instruction, conduct relevant research and foster community engagement that produce highly competent graduates necessary for the development of the country.