

**VISAYAS STATE COLLEGE OF AGRICULTURE**  
Baybay, Leyte  
**OFFICE OF THE PRESIDENT**

February 8, 1999

**MEMORANDUM NO. 16**  
Series of 1999

T	O:	Prof. Aurora S. Alkuino Mr. Ludito V. Ramirez Prof. Thelma V. Zafra Dr. Zosimo M. Dela Rosa Prof. Zenaida C. Dumaguing Mr. Venerando B. Jose Engr. Climaco D. Espina, Jr. Ms. Shirleny R. Gabotero Ms. Asteria A. Sevilla Department Head of the Erring Student	- OSA Director - Student Housing - Male Adviser - Student Housing - Female Adviser - Male Academic Senior Staff - Female Academic Senior Staff - Security Office - ROTC Unit - CSSC President - Administrative Office - Invited
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**SUBJECT: STUDENT DISCIPLINARY TRIBUNAL**

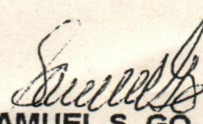
You are hereby directed to constitute the Student Disciplinary Tribunal effective February 8, 1999:

The Tribunal shall have the following functions:

1. In close cooperation with the counseling and testing section of the Office of Student Affairs (OSA), it shall identify the most serious behavior problems among students and propose strategies for correctional measures.
2. Guided by the ViSCA Code, it will come up with alternative disciplinary measures that are specific, useful and punitive. Where the Code does not provide any punishment, e.g., use of drugs, the board shall come up with proposals.
3. Follow up the disciplinary action imposed and evaluate the results in cooperation with the counseling section.
4. Conduct information campaign on the observance of college rules and regulations.
5. Conduct investigations of cases presented to the Board and submit recommendations to the President.

SDT. This supercedes Memorandum No. 26, series of 1998 on the composition of the

Please be guided accordingly.

  
**SAMUEL S. GO**  
President